



**REGULAR MEETING OF THE RICE COMMUNITY
ECONOMIC DEVELOPMENT CORPORATION
RICE, TEXAS**

**Monday, October 26th, 2026
6:00 PM
Rice City Hall Council Chambers
305 N. Dallas Street Rice, TX 75155**

AGENDA

1. Roll Call

- a. Brandi Solomon
- b. Rolando Chapa
- c. Donna Gipson
- d. Archa Cassel
- e. Tristine Slayton
- f. Sarah Farley
- g. Neil Chapman

2. Prayer

3. Pledge of Allegiance

The Pledge of Allegiance to the Flag

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

4. Texas Pledge of Allegiance

The Pledge of Allegiance to the Texas State Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

5. **Public Forum**

6. **Agenda Items**

- 1) Discuss Actionable Items from TEDC
 - Donna Gipson and Sarah Farley will present; discuss any ideas we can/should implement
 - 2) Discuss and Deliberate Any Actions or Tasks Related to TEDC
 - 3) EDC Board Announcements
 - Donna Gipson, Rolando Chapa Jr., and Archa Cassel were all reappointed by the City Council.
 - Neil Chapman accepted nomination and was appointed by the City Council for the remaining board position – completing the 7-member board
 - Update for Electricity Downtown
 - Carolina Updates
 - Workshop Reminder: November will be discussion/planning for Pollan Family Park. We will also review updated ESRI data, and broader plans for Downtown.
 - 4) Discuss and Deliberate Re/Appointment of Board Officers
 - Positions/Officers are as follows; *Offices to appoint
 - 1) Tristine Slayton 06/27
 - 2) Donna Gipson: Vice President 06/28*
 - 3) Neil Chapman 06/27
 - 4) Rolando Chapa: Secretary 06/28*
 - 5) Sarah Farley 06/27
 - 6) Archa Cassel 06/26
 - 7) Brandi Solomon 06/27
 - 5) Discuss and Deliberate Contract Agreement for Administrative Assistant
 - Review current contract with Carolina Childers (see attached, updated with renewed start date)
 - 6) Discuss and Deliberate Budget and Commitments for Christmas Event
 - Saturday December 12th from 3PM – 7PM (ending with the Christmas Tree lighting)
 - Purchase Decor/Christmas Tree assist with labor
 - Promote/Collect Vendors & Food Trucks for/Coordinate & Manage Vendor Market
 - Promote event to a larger audience
 - Provide crafts - gingerbread house kits (cardboard), ornament making, smores kits
 - Provide activities - bounce house, inflatable game/axe throw
 - Provide volunteers
- STILL TO DO
- Secure access to Downtown buildings (water/heat??)
 - Secure Santa Claus
 - Decide Event Layout
 - Secure toilets/handwashing (budget?)
 - Collect cookies (Collin Street Bakery)

- 7) Discuss and Deliberate Financial Statement
(see attached 09/2026)
- 8) Discuss and Deliberate Meeting Minutes
(see attached 09/2026)

7. Adjourn

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Rice, Texas, a place readily accessible to the general public at all times, on the _____ day of _____ 2026 by _____ p.m.

City of Rice

Financial Statement

As of September 30, 2026

950 - Rice EDC	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Sales & Property Taxes	4,117.41	4,400.00	(282.59)	50,137.21	52,800.00	94.96%	2,662.79
EDC Account Carry Forward Year End	0.00	12,430.00	(12,430.00)	0.00	149,160.00	0.00%	149,160.00
Revenue Totals	4,117.41	16,830.00	(12,712.59)	50,137.21	201,960.00	24.83%	151,822.79
Expense Summary							
Personnel/Payroll	340.00	1,041.74	(701.74)	9,633.61	12,500.00	77.07%	2,866.39
Office & Supplies	0.00	170.87	(170.87)	858.78	2,050.00	41.89%	1,191.22
Operating Expense	1,000.00	266.74	733.26	1,289.00	3,200.00	40.28%	1,911.00
Legal & Professional Fees	1,000.00	166.74	833.26	1,000.00	2,000.00	50.00%	1,000.00
Community Programs & Donations	575.00	2,083.37	(1,508.37)	13,550.82	25,000.00	54.20%	11,449.18
Capital	0.00	5,833.37	(5,833.37)	52,205.05	70,000.00	74.58%	17,794.95
Grant Expense	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00
EDC Reserves	0.00	4,767.50	(4,767.50)	9,019.51	57,210.00	15.77%	48,190.49
Expense Totals	2,915.00	16,830.33	(13,915.33)	87,556.77	201,960.00	43.35%	114,403.23

City of Rice Financial Statement As of September 30, 2026

950 - Rice EDC	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Sales & Property Taxes							
950-4132 4B Economic Development Sales	4,117.41	4,400.00	(282.59)	50,137.21	52,800.00	94.96%	2,662.79
Sales & Property Taxes Totals	4,117.41	4,400.00	(282.59)	50,137.21	52,800.00	94.96%	2,662.79
EDC Account Carry Forward Year End Estimated Balance							
950-8001 EDC Account Carry Forward Year	0.00	12,430.00	(12,430.00)	0.00	149,160.00	0.00%	149,160.00
EDC Account Carry Forward Year End Estimated Balance Totals	0.00	12,430.00	(12,430.00)	0.00	149,160.00	0.00%	149,160.00
Revenue Totals	4,117.41	16,830.00	(12,712.59)	50,137.21	201,960.00	24.83%	151,822.79

City of Rice

Financial Statement

As of September 30, 2026

950 - Rice EDC	Current	Current	Budget	YTD	Annual	% Budget	Budget
EDC General Administration	Month Actual	Month Budget	Variance	Actual	Budget	Used	Remaining
Capital	0.00	5,833.37	(5,833.37)	52,205.05	70,000.00	74.58%	17,794.95
Community Programs & Donations	575.00	2,083.37	(1,508.37)	13,550.82	25,000.00	54.20%	11,449.18
EDC Reserves	0.00	4,767.50	(4,767.50)	9,019.51	57,210.00	15.77%	48,190.49
Grant Expense	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00
Legal & Professional Fees	1,000.00	166.74	833.26	1,000.00	2,000.00	50.00%	1,000.00
Office & Supplies	0.00	170.87	(170.87)	858.78	2,050.00	41.89%	1,191.22
Operating Expense	1,000.00	266.74	733.26	1,289.00	3,200.00	40.28%	1,911.00
Personnel/Payroll	340.00	1,041.74	(701.74)	9,633.61	12,500.00	77.07%	2,866.39
EDC General Administration Totals	2,915.00	16,830.33	(13,915.33)	87,556.77	201,960.00	43.35%	114,403.23
Expense Total	2,915.00	16,830.33	(13,915.33)	87,556.77	201,960.00	43.35%	114,403.23

City of Rice

Financial Statement

As of September 30, 2026

950 - Rice EDC EDC General Administration	Current	Current	Budget	YTD	Annual	% Budget	Budget
	Month Actual	Month Budget	Variance	Actual	Budget	Used	Remaining
950-10-5109 Contract Labor	340.00	833.37	(493.37)	7,080.00	10,000.00	70.80%	2,920.00
950-10-5201 Office Supplies	0.00	125.00	(125.00)	758.20	1,500.00	50.55%	741.80
950-10-5202 Printing Supplies	0.00	25.00	(25.00)	100.58	300.00	33.53%	199.42
950-10-5203 Postage	0.00	20.87	(20.87)	0.00	250.00	0.00%	250.00
950-10-5206 Training Expense	0.00	208.37	(208.37)	2,553.61	2,500.00	102.14%	(53.61)
950-10-5211 Electric Service	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00
950-10-5223 Audit Expense	1,000.00	83.37	916.63	1,000.00	1,000.00	100.00%	0.00
950-10-5224 Legal and Professional Fees	0.00	83.37	(83.37)	0.00	1,000.00	0.00%	1,000.00
950-10-5227 Advertising	0.00	83.37	(83.37)	289.00	1,000.00	28.90%	711.00
950-10-5229 Public & Employee Relations	0.00	416.63	(416.63)	1,131.90	5,000.00	22.64%	3,868.10
950-10-5452 Hardware/Software	1,000.00	83.37	916.63	1,000.00	1,000.00	100.00%	0.00
950-10-5700 Property Acquisitions	0.00	5,833.37	(5,833.37)	52,205.05	70,000.00	74.58%	17,794.95
950-10-5702 Business Improvement	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00
950-10-8009 EDC Reserves	0.00	4,767.50	(4,767.50)	9,019.51	57,210.00	15.77%	48,190.49
950-10-9501 Recreational Improvements	0.00	833.37	(833.37)	2,520.00	10,000.00	25.20%	7,480.00
950-10-9502 EDC Property Improvements	575.00	833.37	(258.37)	9,898.92	10,000.00	98.99%	101.08
EDC General Administration Totals	2,915.00	16,830.33	(13,915.33)	87,556.77	201,960.00	43.35%	114,403.23
Expense Totals	2,915.00	16,830.33	(13,915.33)	87,556.77	201,960.00	43.35%	114,403.23



**REGULAR MEETING OF THE RICE COMMUNITY
ECONOMIC DEVELOPMENT CORPORATION
RICE, TEXAS**

**Monday, September 28th, 2026 6:00 PM Rice City Hall Council Chambers
305 N. Dallas Street Rice, TX 75155**

MINUTES

1. Roll Call

- a. Brandi Solomon
- b. Rolando Chapa
- c. Donna Gipson
- d. Archa Cassel (absent)
- e. Tristine Slayton (absent)
- f. Sarah Farley

2. Prayer

3. Pledge of Allegiance

4. Texas Pledge of Allegiance

5. Public Forum

6. Agenda Items

1. EDC Board Announcements

- a) Update for Electricity Downtown Re: Concrete Installation & Oncor
- b) Carolina Update
 - Discover Rice Networking Event Thursday, October 1st – 6PM at LosAgaves– invitations to businesses, attendee packets, speaking topics
 - Discover Rice Facebook Promotion – Winner on 10/1

- Carolina has personally visited multiple businesses to invite them to our event.

2. Discuss and Deliberate Contributions and Budget for Christmas in Downtown Rice

a) Christmas Event Saturday December 12 from 3PM – 7PM

- Rolando made a motion to purchase the flagpole tree. Tristine seconded. Ayes - Brandi, Sarah, Donna. Motion passes.
- We will need to rent a lift for approximately to hang the tree \$1,200
- -Wreaths for Light Posts (see example & pricing) \$400 (6 large, lighted wreaths)
- TOTAL BUDGET: The EDC will be contributing games, a craft, and smores kit for this event. \$3,100 budget for the total event cost.

3. Discuss and Deliberate Board Member Positions and Re/Appointments

a) Positions are as follows; *positions to appoint/open

- 1) Tristine Slayton 06/27
- 2) Donna Gipson 06/26*
- 3) POSITION OPEN 06/27 – recommended to appoint Councilman Neil Chapman
- 4) Rolando Chapa 06/26*
- 5) Sarah Farley 06/27
- 6) Archa Cassel 06/26*
- 7) Brandi Solomon 06/27

We will need to review Carolina's contract in October

- Rolando made a motion to reappoint Donna. Sarah seconded. Ayes - Brandi, Tristine. Motion passes
- Donna made a motion to reappoint Rolando. Sarah seconded. Ayes - Brandi, Tristine. Motion passes.
- Tristine made a motion to reappoint Archa. Sarah seconded. Ayes - Rolando, Donna, Brandi. Motion passes.

4. Discuss and Deliberate a date and time for a Special Meeting/s:

- TEDC Actionable Items
- Pollan Family Park/Downtown Plan
 - We will have a special meeting before October's regular meeting to discuss TEDC.
 - We will have a special meeting before November's meeting to discuss the Pollan Park.

5. Discuss, Deliberate and Approve - Financial Statement

See attached 08/2026

- Rolando made a motion to accept the Financial Statement. Donna seconded. Ayes - Brandi, Tristine, Sarah. Motion passes.
- 6. Discuss, Deliberate and Approve - Minutes
See attached 08/24/2026
 - Donna made a motion to accept the minutes. Rolando seconded. Ayes - Brandi, Tristine, Sarah. Motion passes

7. **Adjourn**

Meeting adjourned 7:47

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Rice, Texas, a place readily accessible to the general public at all times, on the _____ day of _____ 2026 by _____ p.m.