



MINUTES
Rice Community Economic Development Corporation
Monday, November 06, 2023
6:00 PM
Rice City Hall
305 N. Dallas Street
Rice, TX 75155

Item 1: Roll Call

James Franks: Call Meeting to Order 6:00 pm
Members Present: James Franks, Rolando Chapa, Laura McGee, Jared Alsup,
Brandi Solomon
Members Absent: Garry Teague

Non-members Present: Archa Cassel, EDC Executive Coordinator

Item 2: Pledge of Allegiance Led by All

Item 3: Invocation Prayer Led by Jared Alsup

Item 4: Public Forum

Item 5: Agenda Items

- a. Archa Update
Archa addressed the board with updates including the delivery of remaining Business Improvement grants (El Rincon de Michoahan, La Gran Familia & Turbo Express), reminder that the T-Mobile Hometown grant recipients would be announced, possibility of downtown property being donated or sold would be discussed
- b. EDC Board had their photo taken with the BAF Portable cooler
 - Photo to be used for posts/publicity
- c. Discuss and Deliberate Placement for Lights & Electricity on Downtown Property
 - It was discussed that we would place the lights and electricity as outlined in our plans. It was noted that the possible addition of the McGee family property could potentially be used for parking.
 - A motion was made by Jared Alsup to lay out the lights and electricity as outlined in our project plans, 2nd by Rolando Chapa. Ayes: Laura McGee, James Franks, Tonya Roberts, Brandi Solomon
Nays: None; Motion Passed
- d. Discuss Training Dates & Attendees
 - Tonya Roberts made a note that training was not required, as any requirements have already been met. We reviewed the allotted budget for training; interested members + Archa will choose a date and location when registration is open at the beginning of 2024.
- e. Discuss & Deliberate 2024 EDC Events/Dates
 - We discussed potential dates to hold a dinner event in the event center for local businesses to gather information/ideas on how we can serve them; and to announce the 2024 EDC Business Grant. We also discussed dates for the annual Business Fair.

- A motion was made by Brandi Solomon to have the Dinner Event on 02/03/24 and our Business Fair on 04/06/23, 2nd by Laura McGee. Ayes: James Franks, Jared Alsup, Tonya Roberts, Rolando Chapa
Nays: None; Motion Passed.
- f. Discuss SmallTown ShowTime Event
Rolando Chapa gave an update on the event location.
- g. Discuss Contract Labor
 - We reviewed the current contracts for Archa and Brandi, and discussed concerns and amendments. It was suggested that Archa’s contract is updated to be paid “mileage” at the current standard rate in addition to an hourly rate of \$30; Jared Alsup suggested she also receive training appropriate to her role supporting the EDC including TML and grant applications, etc.
- h. Discuss & Deliberate Financial Statement
 - It was noted that we will receive our tax revenue each month, instead of quarterly – the statement included October’s payment. It was mentioned by Jared Alsup that we view deposits in addition to checks with our Bank Statement.
 - A motion was made by Jared Alsup to approve the financial statement, 2nd by Rolando Chapa. Ayes: James Franks, Tonya Roberts, Laura McGee, Brandi Solomon; Nays: None; Motion Passed
- i. Discuss & Deliberate 10/02/23 Meeting Minutes
 - The minutes were excluded from the Agenda Packet
 - A motion was made by Tonya Roberts to table this agenda item until the next meeting when the minutes will be available, 2nd by Jared Alsup. Ayes: Brandi Solomon, Laura McGee, James Franks, Rolando Chapa

Item 6: Adjourn

Motion to adjourn by Tonya Roberts 2nd by Laura McGee
 Ayes: James Franks, Jared Alsup, Rolando Chapa, Brandi Solomon
 Nays: None
 Meeting was adjourned

Attest: _____ Date: _____
 Secretary

Attest: _____ Date: _____
 Administrator