



MINUTES
Rice Community Economic Development Corporation
Budget Meeting
Monday, September 11, 2023
6:00 PM
Rice City Hall
305 N. Dallas Street
Rice, TX 75155

Item 1: Roll Call

James Franks: Call Meeting to Order 6:10 pm
Members Present: James Franks, Garry Teague, Laura McGee, Rolando Chapa, Brandi Solomon

Members Absent: Jared Alsup

Non-members Present: Archa Cassel, EDC Executive Coordinator

Item 2: Pledge of Allegiance Led by All

Item 3: Invocation Prayer Led by Garry Teague

Item 4: Public Forum

Rolando Chapa gave updates about the Car Show Event, he suggested that he will allow local businesses to be present at the event to network

Item 5: Agenda Items

- a. Board Update: Mr. Franks
 - Mr. Franks gave an account of what was said by the Mayor in regard to the City Council being unhappy with EDC operations; and the possibility of dissolving the Board. There was discussion to address issues during the public forum portion of the following City Council meeting (09/12/23)
- b. Archa Update
 - Archa reviewed proposals received for the installation of the Big Ass Fan in the gym for \$18k, including electric. She also reviewed the Grant Application letter that was sent to Impact, and that the board should write a letter in regard to the donation/purchase of the McGee Family Estate Property Downtown
- c. Discuss and Deliberate Letter of Intent to Parks & Rec. Department. (see below)
- d. Discuss & Deliberate Date of Presentation to Parks & Rec
 - A motion was made by Brandi Solomon to table the proposed letter of intent and the date of presentation to the Parks & Rec. Dept., 2nd by Rolando Chapa; Ayes: James Franks, Garry Teague, Nays: None; Motion Passed
- e. Discuss and Deliberate EDC Grant Applications

- A motion was made by Brandi Solomon to approve the Turbo Express Grant Application, 2nd by James Franks; Ayes: Garry Teague, Laura McGee, Rolando Chapa Nays: None; Motion Passed
- f. Discuss Updates to the Business Improvement Grant Application
 - We discussed making sure the requirements were dominant, it was suggested that we do quarterly reviews/approvals of applications, we noted that the finalized grant application will need to be translated into Spanish.
- g. Discuss and Deliberate Closing Current Business Improvement Grand
 - Garry Teague made a motion to close the current grant application, 2nd by Laura McGee Ayes: James Franks, Rolando Chapa, Brandi Solomon Nays: None, Motion Passed
- h. Discuss and Deliberate Plan for Advertising
 - We reviewed a plan to use budget money and free opportunities to advertise online and in printed publications any business, event, or EDC news to promote economic development in Rice
A motion was made by Garry Teague to approve the plan, 2nd by Laura McGee Ayes: James Franks, Brandi Solomon, Rolando Chapa Nays: None, Motion Passed
- i. Discuss Project Approval Process per the TML EDC Handbook
 - We reviewed the process for having our projects approved, and made note that we should present as many of our 2024 projects as possible to the City Council at their next meeting.
- j. Discuss and Deliberate Minutes from 08/14/23 Budget Workshop
 - A motion was made by Garry Teague to approve the minutes, 2nd by Rolando Chapa, Ayes: James Franks, Laura McGee, Brandi Solomon Nays: None, motion passed
- k. Discuss and Deliberate Minutes from 08/14/23 Budget Meeting
 - A motion was made by Rolando Chapa to approve the minutes, 2nd by Garry Teague, Ayes: James Franks, Laura McGee, Brandi Solomon Nays: None, motion passed
- l. Discuss and Deliberate Financial Statement
 - We reviewed the line items, and noted the grant checks that had been written. Motion to approve the financial statement was made by Rolando Chapa 2nd by Garry Teague, Ayes: James Franks, Brandi Solomon, Laura McGee Nays: None, motion passed

Item 6: Adjourn

Motion to adjourn by Brandi Solomon, 2nd by Laura McGee
 Ayes: James Franks, Garry Teague, Rolando Chapa
 Nays: None
 Meeting was adjourned

Attest: _____ Date: _____
 Secretary

Attest: _____ Date: _____
 Administrator