



**Rice Community Economic Development Corporation  
RICE, TEXAS  
Budget Meeting  
Monday, August 14, 2023  
6:00 PM  
Rice City Hall  
305 N. Dallas Street  
Rice, TX 75155**

**AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Invocation
4. Public Forum
5. Agenda Items
  - a. Discuss and Deliberate Contract Labor
  - b. Discuss and Deliberate Office Supplies
  - c. Discuss and Deliberate Printing Supplies
  - d. Discuss and Deliberate Postage
  - e. Discuss and Deliberate Training
  - f. Discuss and Deliberate Audit Expense
  - g. Discuss and Deliberate Legal and Professional Fees
  - h. Discuss and Deliberate Advertising
  - i. Discuss and Deliberate Public and Employee Relations
  - j. Discuss and Deliberate Hardware/Software
  - k. Discuss and Deliberate Property Acquisitions
  - l. Discuss and Deliberate Business Improvement
  - m. Discuss and Deliberate COVID 19 Stimulus Grant
  - n. Discuss and Deliberate EDC Reserves
  - o. Discuss and Deliberate Adding Budget Items
  - p. Discuss and Deliberate Meeting Minutes from 07/10/23
6. Adjourn



Item Title: Discuss and Deliberate Contract Labor

Summary:

Background:



Item Title: Discuss and Deliberate Office Supplies

Summary:

Background:



Item Title: Discuss and Deliberate Printing Supplies

Summary:

Background:



Item Title: Discuss and Deliberate Postage

Summary:

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Item Title: Discuss and Deliberate Training

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Item Title: Discuss and Deliberate Legal and Professional Fees

Summary:

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Item Title: Discuss and Deliberate Public and Employee Relations

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Item Title: Discuss and Deliberate Hardware/Software

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Item Title: Discuss and Deliberate Property Acquisitions

Summary:

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Item Title: Discuss and Deliberate Business Improvement

Summary:

Background:



Item Title: Discuss and Deliberate COVID 19 Stimulus Grant

Summary:

Background:



Item Title: Discuss and Deliberate EDC Reserves

Summary:

Background:



Item Title: Discuss and Deliberate EDC Reserves

Summary:

Background:



Item Title: Discuss and Deliberate Property Acquisitions

Summary:

Background:



Item Title: Discuss and Deliberate Meeting Minutes from 07/10/23

Summary:

Background:



**MINUTES**  
**Rice Community Economic Development Corporation**  
**Regular Meeting**  
**Monday, July 10, 2023**  
**6:00 PM**  
**Rice City Hall**  
**305 N. Dallas Street**  
**Rice, TX 75155**

**Item 1: Roll Call**

James Franks: Call Meeting to Order 6:00 pm  
Members Present: James Franks, Laura McGee, Rolando Chapa, Brandi Solomon, Jared Alsup  
Members Absent: Cody Barham,  
Garry Teague (called in to participate; did not vote)  
  
Non-members Present:  
Archa Cassel, EDC Executive Coordinator

**Item 2: Pledge of Allegiance Led by All**

**Item 3: Invocation Prayer Led by Jared Alsup**

**Item 4: Public Forum**

**Item 5: Agenda Items**

- a. Archa Update
  - Archa addressed needing our wish list of projects so we can make plans, and she can get bids; this will be needed for grant applications.
  - Board members provided their contact information for grant applications and a member directory.
- b. Discuss and Deliberate Grant Follow Up Form
  - We reviewed the form to be provided after grants have been issued. A motion was made by Jared Alsup to approve the form with the following changes – add “What are other ways the Rice EDC could help your business be successful.”<sup>2nd</sup> by Rolando Chapa.  
Ayes: Laura McGee, Brandi Solomon, James Franks Nays: None,  
Motion Passed
- c. Discuss and Deliberate EDC Grant Applications
  - The board reviewed applications for the following Rice businesses: Bedding 2 Go, Marrero Group, Chapa’s Clean Cars  
A motion was made by Jared Alsup to approve all applications for \$1,500 as-is, <sup>2nd</sup> by Brandi Solomon  
Ayes: Laura McGee, Rolando Chapa, James Franks Nays: None,  
Motion Passed
- d. Discuss EDC Funding A/C for Gym
  - The board discussed the possibility of funding the installation of A/C in the gym. Archa proposed investing in a “Big Ass Fan”, and it was mentioned that the EDC could also invest in a portable air conditioning

unit. Garry noted that we should consider sports like We reiterated that funding part of a project will give us a better position in applying for our grants. We discussed adding improvements to the Gym to the Agenda for our budget meeting.

e. Discuss the Sale of Downtown Property vs. Development of Downtown Property

- We discussed the possibility of selling the downtown property, and reviewed reasons why we might, and how to get the highest offer. We also discussed the process in which someone might make an offer to purchase. If there is a party interested in purchasing their property, they should make a formal offer in front of the board as part of a public forum. We also discussed ways in which we might develop and collect revenue from the downtown property, like installing a pergola and electricity.

f. Deliberate the Development of the EDC Downtown Property

- A motion was made by Brandi Solomon to Develop the EDC Downtown Property, 2<sup>nd</sup> by Rolando Chapa, Ayes: Laura McGee, Jared Alsup, James Franks, Nays: None, Motion Passed

g. Deliberate the Sale of the EDC Downtown Property

- A motion was made by Jared Alsup that we would not sell the EDC Downtown Property, 2<sup>nd</sup> by Rolando Chapa Ayes: Laura McGee, Brandi Solomon, James Franks

h. Discuss and Deliberate a Date for Budget Workshop and Meeting

- It was discussed that we would schedule our budget workshop and meeting on the same day.  
- A motion was made by Jared Alsup to table approval of the financial statements until there was a bank statement to accompany it. 2<sup>nd</sup> by Rolando Chapa Ayes: Brandi Solomon, James Franks, Laura McGee Nays: None, Motion Passed

i. Discuss and Deliberate Financial Statements

- A motion was made by Brandi Solomon that we schedule the budget workshop for 5PM on Monday, August 14<sup>th</sup>, 2<sup>nd</sup> by Laura McGee; Ayes: Jared Alsup, Rolando Chapa, James Franks; Nays: None; Motion Passed  
- A motion was made by Jared Alsup that the budget meeting (to vote) will be schedule for Monday, August 14<sup>th</sup> at 6PM, 2<sup>nd</sup> by Rolando Chapa Ayes: Brandi Solomon, James Franks, Laura McGee Nays: None, Motion Passed

j. Discuss & Deliberate Minutes from June Meeting

- A motion was made by Rolando Chapa to approve the June meeting minutes, 2<sup>nd</sup> by Brandi Solomon; Ayes: James Franks, Laura McGee, Jared Alsup; Nays: None; Motion Passed

**Item 6: Adjourn**

Motion to adjourn by Brandi Solomon, 2<sup>nd</sup> by Laura McGee

Ayes: James Franks, Jared Alsup, Rolando Chapa

Nays: None

Motion Passed

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Administrator