



**Rice Community Economic Development Corporation  
RICE, TEXAS**

**Thursday, January 19, 2023**

**6:00 PM**

**Rice City Hall**

**305 N. Dallas Street**

**Rice, TX 75155**

**AGENDA**

1. Roll Call
2. Pledge of Allegiance
3. Invocation
4. Public Forum
5. Agenda Items
  - a. Re-vote on agenda items from 11/07/22
  - b. Archa Cassel Review
  - c. EDC Board Group Photo
  - d. Discuss 2023 Meeting Schedule
  - e. Discuss Print Request process
  - f. Discuss & Deliberate available Grants for EDC
  - g. Discuss & Deliberate Applications for Business Assistance Grant
  - h. Discuss & Deliberate Applications for EDC Administrative Assistant
  - i. Discuss & Deliberate Advertising in Rice Review Newsletter
  - j. Discuss Board Members Who Have Completed Their Term
  - k. Discuss Business Fair Event
  - l. Discuss & Deliberate ordering Shirts
  - m. Discuss and Deliberate Financials
  - n. Discuss and Deliberate Minutes
6. Adjourn



Item Title: Re-vote on agenda items from 11/07/22

Summary:

Re-vote needed due to no recorded minutes

Background:



Item Title: Archa Cassel Review

Summary:

Archa to discuss updates.

Background:



Item Title: EDC Board Group Photo

Summary:

Take group photograph for use on website, social media, etc.

Background:



Item Title: Discuss 2023 Meeting Schedule

Summary:  
Review Meeting Schedule

Background:

**ATTACHMENTS:**

Description

EDC Meeting Schedule 2023

Type

Cover Memo

# EDC 2022-2023 Meeting Schedule

September 12<sup>th</sup> 2022

November 7<sup>th</sup> 2022

January 19<sup>th</sup> 2023

March 6<sup>th</sup> 2023

May 1<sup>st</sup> 2023

July 10<sup>th</sup> 2023

September 11<sup>th</sup> 2023

November 6<sup>th</sup> 2023



Item Title: Discuss Print Request process

**Summary:**

Discuss Print Request process for printing documents, etc

**Background:**

**ATTACHMENTS:**

Description

City of Rice Print Request

Type

Cover Memo

EDC Print Prices from City of Rice

● Charge for Physical Copies or Electronic Copies:

- Copies and/or printouts, standard black and white -----\$.10/page
- Color copies or print outs \_\_\_\_\_ \$.25 per/page
- Oversize paper copy \_\_\_\_\_\$.50/page + print cost
- Labor charge -----\$15/hr. (Applies solely to printing requests of 50 pages or greater)

Large quantity pricing will be on a by print job needed \_\_\_\_\_

**Print request**

QTY

B/W – ONE SIDE \_\_\_\_\_

Color – ONE SIDE \_\_\_\_\_

B/W – 2 SIDED \_\_\_\_\_

Color – 2 SIDED \_\_\_\_\_

Color – B/W BACK \_\_\_\_\_

Date and time needed \_\_\_\_\_

EDC SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

City Employee Initial \_\_\_\_\_ Date \_\_\_\_\_





Item Title: Discuss & Deliberate available Grants for EDC

Summary:

Review grants for EDC as presented by Archa.

Background:



Item Title: Discuss & Deliberate Applications for Business Assistance Grant

**Summary:**

Review and vote on updated grants and new grant applications.

**Background:**

**ATTACHMENTS:**

**Description**

S Bar C Grant Application

El Rincon de Mihoachan

C&L

**Type**

Cover Memo

Cover Memo

Cover Memo



# Business Assistance Grant Application

Applicant Name: Shawnee Barham

Business Name: S Bar C Tack & Feed

EIN (if applicable): 87-2716329

Physical Address: 203 W Calhoun Street Ruce. Tx 75155

Check to confirm that the business located within the city limits of Rice, Texas (required):  YES  NO

Date Business Opened December 1, 2021

Contact Phone: 214-772-5777

Contact Email: Sbarcstore@gmail.com

Business Owner Name (if different from applicant): \_\_\_\_\_

Owners Mailing Address: 1515 NW CR 0145 Rice, TX 75155

Owners Home Address: 1515 NW CR 0145 Rice, TX 751511

Owners SSN: 630-36-2535

Owners Driver's License: 35999804

Owners Date of Birth: 03/05/1993

Owners Phone: 214-772-5777

Owners Email: Sbarcperformancehorses@gmail.com

**Required Documents:**

1. Articles of Formation
2. State Sales Tax Certificate
3. DBA Documentation
4. IRS Form W-9

**Describe your intended use of City of Rice Economic Development Corporation Business Assistance Grant funds.**

Outline what steps you will take to pursue the public purpose of economic development (i.e., create jobs, enhance your facility, etc.). Recipients may be required to show documentation of spending in accordance with grant objectives. Failure to provide documentation within 90 days of receipt will void this grant, and all associated money will be required to be returned to the City of Rice.

Use for inventory and stocking

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Amount Requested (maximum allowed \$1,500.00): \$1,500

Failure to provide complete and accurate information could result in disqualification from City of Rice Economic Development Corporation Grant program. City of Rice Economic Development Corporation reserves the right to verify all information provided and request more information as needed. Your signature verifies that you have read, understood, and agreed to all the information contained in this document.

  
Signature

01/13/2023  
Date

Return this application along with required documents to:

City of Rice Economic Development Corporation

305 North Dallas St. Rice, TX 75155



## Business Assistance Grant Application

Applicant Name: Erika Gomez & Eigio Eduardo  
Business Name: El Rincon de michoacan LLC  
EIN (if applicable): 320507638  
Physical Address: 402 SW McKinney St Rice Tx 75155  
Check to confirm that the business located within the city limits of Rice, Texas (required):  YES  NO  
Date Business Opened 4/1/2015

Contact Phone: 214-325-6527  
Contact Email: ElRincondeMichoacan@gmail.com  
Business Owner Name (if different from applicant): \_\_\_\_\_  
Owners Mailing Address: \_\_\_\_\_  
Owners Home Address: 4749 MECOUNTY RD 10610 RICE TX 75155  
Owners SSN: \_\_\_\_\_  
Owners Driver's License: \_\_\_\_\_  
Owners Date of Birth: 04/14/86 12/11/79  
Owners Phone: 214-874-1647  
Owners Email: None

### Required Documents:

1. Articles of Formation
2. State Sales Tax Certificate
3. DBA Documentation
4. IRS Form W-9

Describe your intended use of City of Rice Economic Development Corporation Business Assistance Grant funds. Outline what steps you will take to pursue the public purpose of economic development (i.e., create jobs, enhance your facility, etc.). Recipients may be required to show documentation of spending in accordance with grant objectives. Failure to provide documentation within 90 days of receipt will void this grant, and all associated money will be required to be returned to the City of Rice.

Our goal all the time is to have our customers  
happy and make sure we can give them our best  
of us and we always try our best to help the city  
of Rice and also attend those events and give the  
best donation we can. we would also like to use the money  
to advertise our business and so  
we can buy fliers or posters  
to put up to help our  
business develop more.

Amount Requested (maximum allowed \$1,500.00): 1,500

Failure to provide complete and accurate information could result in disqualification from City of Rice Economic Development Corporation Grant program. City of Rice Economic Development Corporation reserves the right to verify all information provided and request more information as needed. Your signature verifies that you have read, understood, and agreed to all the information contained in this document.

  
Signature

12-2-2022  
Date

Return this application along with required documents to:  
City of Rice Economic Development Corporation  
305 North Dallas St. Rice, TX 75155



City of Rice, Texas

# Business Assistance Grant Application

Applicant Name: Kayla Castillo  
 Business Name: CL Equipment Sales and Auction Services  
 EIN (if applicable): 84-2948551  
 Physical Address: 2700 SW McKinney Rice, TX 75155  
 Check to confirm that the business located within the city limits of Rice, Texas (required):  YES  NO  
 Date Business Opened 10/1/2019

Contact Phone: 903-324-5802  
 Contact Email: CastilloKayla@yahoo.com  
 Business Owner Name (if different from applicant): \_\_\_\_\_  
 Owners Mailing Address: P O Box 32 Rice, TX 75155  
 Owners Home Address: \_\_\_\_\_  
 Owners SSN: 454 87 0487  
 Owners Driver's License: 11523222  
 Owners Date of Birth: 06/09/1972  
 Owners Phone: 903-291-1454 903-851-1454  
 Owners Email: CastilloKayla@yahoo.com

Required Documents:

1. Articles of Formation
2. State Sales Tax Certificate
3. DBA Documentation
4. IRS Form W-9

**Describe your intended use of City of Rice Economic Development Corporation Business Assistance Grant funds.**

Outline what steps you will take to pursue the public purpose of economic development (i.e., create jobs, enhance your facility, etc.). Recipients may be required to show documentation of spending in accordance with grant objectives. Failure to provide documentation within 90 days of receipt will void this grant, and all associated money will be required to be returned to the City of Rice.

help with payroll advertising and promoting business

Amount Requested (maximum allowed \$1,500.00): 1500.00

I have read and agreed to all the information contained in this document.

Kayla Costello  
Signature

12/15/22  
Date

Return this application along with required documents to:  
City of Rice Economic Development Corporation  
305 North Dallas St. Rice, TX 75155





Item Title: Discuss & Deliberate Applications for EDC Administrative Assistant

Summary:

Discuss & Deliberate applications for EDC Administrative Assistant

Background:



Item Title: Discuss & Deliberate Advertising in Rice Review Newsletter

Summary:

\$100/monthly to advertise EDC & sponsor a business ad

Background:



Item Title: Discuss Board Members Who Have Completed Their Term

Summary:

J. Cody Barham (term ends 01/23)

Garry Teague (term ends 01/23)

Nominate to re-instate.

Background:



Item Title: Discuss Business Fair Event

Summary:

Review Registered Businesses:

- GG's
- Benny Huffman
- Jenny Lou's Baked Goods
- Liberty Homes
- Honey Dew Bee Farm
- Soggy Peso
- Harmony Spence
- BeeWell
- MDMYA
- Uncle G's Food Truck
- Glory Grounds Coffee Truck

Budget & Door Prizes/Table Prizes

Background:



Item Title: Discuss & Deliberate ordering Shirts

Summary:

Discuss costs, design - information presented by Garry Teague

Background:



Item Title: Discuss and Deliberate Financials

Summary:

Discuss and Deliberate EDC Financials, review bank statements

Background:



Item Title: Discuss and Deliberate Minutes

Summary:

Discuss and Deliberate Minutes from meeting on 12/12/22

Background:

**ATTACHMENTS:**

Description

EDC Minutes 12/12/22

Type

Cover Memo



**MINUTES**  
**Rice Community Economic Development Corporation**

**Monday, December 12, 2022**

**6:00 PM**

**Rice City Hall**  
**305 N. Dallas Street**  
**Rice, TX 75155**

**Item 1: Roll Call**

Jim Franks: Call Meeting to Order 6:00 pm

Members Present: Jim Franks, Laura McGee, Garry Teague, Brandi Solomon,  
James Jared Alsup

Members Absent: Rolando Chapa

Members Tardy: Jared Cody Barham

**Item 2: Pledge of Allegiance Led by All**

**Item 3: Invocation Prayer**

**Item 4: Public Forum – Jason Grant appeal for Soggy Peso grant**

**Item 5: Agenda Items**

- a. Discuss and Deliberate EDC Business Grant Applications received.
  - Soggy Peso: Motion to approve with changes, and upon delivery of required forms by Garry Teague, 2<sup>nd</sup> by Jared Alsup.  
Ayes: Laura McGee, James Franks, Brandi Solomon  
Nays: None  
Application approved.
  - El Rincon de Michoacan: Motion to deny application due to insufficient information by Jared Alsup, 2<sup>nd</sup> by Brandi Solomon.  
Ayes: James Franks, Laura McGee  
Nays: None  
Vote Witheld: Garry Teague  
Application denied.
  - Dolce Beauty Bar: Motion to Approve upon delivery of required forms by Jared Alsup, 2<sup>nd</sup> by Garry Teague.  
Ayes: Laura McGee, James Franks, Brandi Solomon  
Nays: None  
Application approved.
  - Huffman Tire & Brake: Motion to Approve upon review of required forms by Jared Alsup, 2<sup>nd</sup> by Garry Teague.  
Ayes: Brandi Solomon, Laura McGee, James Franks  
Application Approved.



- b. Discuss change from petty cash to Debit card.  
Mr. Franks/President reviewed the process for using/checking out Debit card from Sharon Watkins/City Finance Clerk; the President should be notified before purchases over \$100 are made; the signer for the purchase will be held responsible for the purchase, will sign the receipt and return it with the card to the City Finance Clerk.
- c. Discuss and approve financials for November 2022  
Motion to approve by Garry Teague, 2<sup>nd</sup> by Jared Alsup  
Ayes: Laura McGee, Brandi Solomon, James Franks, J. Cody Barham  
Nays: None  
Motion Passed
- d. Discuss Business Fair  
All members discussed and agreed that:
  - the Business Fair will be held in the Gym at Rice City Hall on January 20<sup>th</sup>, 2023 from 10AM-1PM
  - Sales will be allowed
  - Business will be required to provide their own tables
  - Business with a 75155 zip code are preferred
  - Door prizes will be given to attendees – maybe \$25 gift cards for local businesses
  - Prizes will be given for the “Best” business table:  
\$100 for 1<sup>st</sup>, \$50 for 2<sup>nd</sup>
  - EDC will be responsible for clean-up
  - Set up will begin at 9AM – Some or all EDC members will be present for set-up, during the event, and for clean-up
- e. Discuss and deliberate hiring a Contract Administrator/review applicant Archa Cassel  
Motion to hire Archa Cassel in the interim while applications are still open, and to consider her for the position; also, to hire Brandi Solomon for additional administrative work by Jared Alsup, 2<sup>nd</sup> by J. Cody Barham.  
Ayes: Garry Teague, James Franks, Laura McGee, Brandi Solomon  
Nays: None  
Motion Passed  
1) Motion to pay Brandi Solomon for additional administrative work done previous to meeting by Garry Teague, 2<sup>nd</sup> by J. Cody Barham  
Motion Passed.

**Item 6: Adjourn**

Motion by J. Cody Barham to Adjourn, 2<sup>nd</sup> by Jared Alsup  
Ayes: Laura McGee, James Franks, Brand Solomon  
Nays: None  
Motion Passed

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Coordinator